



# LEONARD STANLEY

P A R I S H C O U N C I L

Minutes of the Leonard Stanley Parish Council Annual General Meeting held on Tuesday 4<sup>th</sup> May 2010 at 7.00 pm in the Village Hall.

Present:- Councillors W Bevan, C Connett, S Davies, R Gaunt, J Graydon, P Herbert, D Targett & J Taylor

Observing:- District Cllr N Studdert-Kennedy & District Cllr R Apperley

Also Present:- 5 members of the public (arrived at 7.30 for item 9iii)

**1. Election of the Chair** – It was resolved that Cllr Herbert remain as Chair, this was proposed by Cllr Connett and seconded by Cllr Davies and unanimously agree.

**2. Apologies for Absence** –County Cllr L Williams

**3. Declarations of Interest in Agenda Items** – None.

**4. Minutes** – It was proposed by Cllr Bevan that the minutes of the meeting held on Tuesday 6<sup>th</sup> April be accepted. This was seconded by Cllr Davies and carried unanimously.

**5. Public Time** – There were no issues raised. (Although see Item 9iii).

## **6. Roles and Responsibilities**

The following roles and responsibilities were allocated and agreed:

Vice Chair	Cllr Graydon
Welfare Trust	Cllr Taylor & Cllr Connett
Police Liaison	Cllr Bevan
Highways	Cllr Targett
Snow Warden	Cllr Herbert
Water Warden	Cllr Gaunt
Playing Fields & Pavilion	Cllr Herbert
Youth	Cllr Gaunt
Financial Overseer	Cllr Gaunt
VHMC	Cllr Davies

## **7. To receive reports from the Clerk on:**

- Parish Plan - The Clerk stated that she is meeting with Helen Bojaniwska in reference to her taking the paid position to manage the Parish Plan.
- Fair Ground – The Clerk has is awaiting further correspondence from Mr Perrick as to if there are additional dates/locations where it may be practical for councillors to attend. The clerk has already advised of the Stroud Show and an event at Tetbury.
- Pavilion – The Clerk stated that the boiler has undergone its annual service and she has requested that the plumber also carry out safety checks on the small water

heater in the kitchen and the gas heater in the Main Hall. She is also awaiting for the Electrician to carry out repairs and a full electrical service.

## **8. Financial Issues**

i) The clerk sought approval to pay for the following items to be paid.

### **Expenses**

(note cheque books are now back in sequence)

<b>DATE</b>	<b>PAYEE</b>	<b>PURPOSES</b>	<b>AMOUNT</b>	<b>CHQ NO/REF</b>
04/05/10	Stroud District Council	Annual contribution to the Neighbour Warden Scheme	£ 200.00	<b>001979/ 14</b>
04/05/10	John Whittard	Servicing the boiler in the Pavilion	£ 60.00	<b>001980/ 15</b>
04/05/10	TW Hawkins SGMS	½ season contract mowing	£ 959.13	<b>001981/ 16</b>
04/05/10	S Marshall	Grass cutting and play inspections	£ 340.00	<b>001982/ 17</b>
04/05/10	Roman Glass Ltd	Repairs to Bus Shelter	£ 690.85	<b>001983/ 18</b>
04/05/10	AON Insurance	Renewal Insurance Premium	£1634.69	<b>001984/ 19</b>
04/05/10	D Targett	Cleaning Pavilion	£ 78.79	<b>001985/ 20</b>
04/05/10	HMRC	Income Tax	£ 19.20	<b>002011/ 21</b>
04/05/10	I Litton	Litter pick and paper	£ 57.96	<b>002012/ 22</b>
04/05/10	I Litton	Clerk's fee	£ 281.43	<b>002013/ 23</b>
04/05/10	Glos LGPS	Pension Contribution	£ 78.66	<b>002014/ 24</b>

### **Income Received in April 2010:**

**£ 761.00**            **Rent (for 2009/10 season) from Leonard Stanley AFC**  
**£ 568.94**            **Reimbursement of VAT**  
**£8925.00**            **50% of Precept for 2010/2011**

*These payments were proposed by Cllr Gaunt and seconded by Cllr Bevan and passed unanimously.*

ii) **To approve the Annual Return for Year Ending 31<sup>st</sup> March 2010** – The clerk stated that Cllr Gaunt had inspected the accounts before they were submitted to the Internal Auditor.

The clerk confirmed that Cllr Gaunt had carried out an audit on the following cheques – cheque number 001992 payable to S Marshall for £69.00, cheque number 001999 payable to R Biddle for £100.00, and cheque number 002006 payable to NPower for £270.88.

The Internal Auditor is currently carrying out his part of the audit process. The clerk circulated copies of the completed Annual Return and supporting information.

*It was resolved to approve the Annual Return for Year Ending 31<sup>st</sup> March 2010, this was proposed by Cllr Targett and seconded by Cllr Davies and unanimously agreed.*

### **iii) To discuss and agree quote for works on the Tennis Courts**

The clerk stated that although SGMS had not been out to view the courts, it is estimated that it will cost approximately £60.00 for clearing the weeds and moss and £100.00 to repaint the white lines (excluding VAT).

*It was resolved to authorise the Clerk to get the work done, with a budget of up to £200.00 this was proposed by Cllr Bevan and seconded by Cllr Targett and unanimously agreed.*

### **iv) To discuss and agree financial assistance for Public Liability Insurance for the Village Fair**

After investigating with the Parish Council's Insurance Company it was clear that the village fair would not be covered under the existing arrangement. The Council therefore agreed to make a grant to the Village Fair Committee to enable them to arrange for their own Public Liability Insurance. The clerk confirmed that the cost will be approximately £110.00.

*It was resolved to reimburse the Village Fair Committee the cost of reasonable public liability insurance for the Village Fair, this was proposed by Cllr Targett and seconded by Cllr Graydon and unanimously agreed.*

## **9. Planning**

### **Planning Applications**

i) Since the April meeting the following permission has been received:  
S.10/0513/DISCON Priory Court (Discharge of conditions 2 & 5 of S.07/0358/COU)

ii) There have been no new applications received since the April Meeting.

iii) To consider amendments to the Planning Application S.10/0512/FUL Land at Bath Road. The clerk confirmed that the Developers had met with the neighbouring residents and Council last month. The developers had assured those present that they would make amendments to the plans to address some of the concerns raised.

The Chair invited the members of the public present to participate in this discussion and confirmed that the Parish Council did write to object to the plans, as agreed in last months meeting.

However, following the successful meeting between the developers and residents, it appears that the issues raised will be resolved by the amendments discussed at that meeting. The Parish Council therefore agreed to wait for the amended plans and check with those residents that they are acceptable, the Parish Council will then write to Stroud District Council to support the amendments.

## **10. Correspondence**

Details of the correspondence received during April had been circulated and the schedule forms an integral part of these minutes. The correspondence files were available for inspection at the meeting. The Clerk highlighted the following item:

- From GAPTC on proposed new powers of giving new housing and planning powers to local (parish and town) councils.

## **11. Councillors Submissions –**

- Cllr Gaunt – Plans to save the Memorial Garden – to be placed on June's Agenda.
- The Clerk confirmed that she will be on holiday between the 28th May and the 7<sup>th</sup> June, therefore Agenda items for Junes meeting need to be submitted by the 27<sup>th</sup> May. And reminded the Council that the Junes meeting will not be held until Tuesday the 8<sup>th</sup> June.



There being no further business the Chairperson declared the meeting closed at 7.45 pm. The next meeting will take place on Tuesday 8th June 2010 in The Village Hall at 7.30 pm.