

Parish of Leonard Stanley

Contingency Plan

November 2007

Leonard Stanley Parish Contingency Plan

This Plan is intended as a Parish Council and community resource in the event of an emergency situation, including:

- Natural disaster
- Severe Weather
- Power Failure
- Terrorism

Communication

- The Parish Council will maintain contact with Stroud District Council, the Police and other emergency workers and organisations as appropriate, in order to give and receive a two way cascade of information relevant to the parish's situation. All available Councillors will work as a team until the emergency is under control. In the absence of the Chairperson and Vice Chairperson, remaining Councillors will elect one or two members to maintain contact with the above.
- Councillors will work together, with the aid of residents, to ensure that residents and outside organisations are aware of the situation and are kept informed of local information throughout the emergency.
- In the event of the parish being isolated, the Parish Council will co-ordinate efforts to sustain the community.

See Appendix 1 for Contact information for Councillors.

Accommodation

- In the event of property evacuation or prolonged power or water loss Leonard Stanley Village Hall will be made available as an Emergency Centre. Aid will be co-ordinated by the Parish Council with the support of other individuals as deemed appropriate.

See Appendix 1 for emergency contact information and Village Hall key holders.

Community Preparation

- All households in the parish will be issued with instructions telling them what to do and who to contact in an emergency. A copy will also be given to Leonard Stanley Primary School. The instructions will offer advice on preparation for flooding, evacuation and putting together an emergency kit, based on information contained within the Gloucestershire Emergency Guide of November 2007.
- The Parish Council will take responsibility for updating and reissuing this advice on an annual basis. The advice will replace the annual "Winter Weather" letter.

See Appendix 2

Appendix 1

Please note that the information contained in Appendix 1 is intended for use by Parish Councillors or designated individuals and is not for general circulation.

(See Appendix 2 for information to be circulated to the public)

Contact Information for:

- Emergency Services
- Utilities
- Leonard Stanley Parish Council
- Stroud District Council
- Gloucestershire County Council
- Leonard Stanley Village Hall Key Holders
- Local Medical Services
- Other Useful Contact Information

Appendix 2

Information to be circulated to each household and Leonard Stanley Primary School and elsewhere as deemed appropriate

Leonard Stanley Parish Contingency Plan

The following advice and information forms part of Leonard Stanley Parish Council's Contingency Plan and will be updated annually and issued to all households. The purpose of the Plan is to ensure that all villagers remain safe in the event of a local or national emergency. It is important to keep this information readily available.

Simple Steps to Prepare for Flooding/Loss of Power/Loss of Water

- Make sure you have the correct insurance cover.
- Make sure you know how to turn off your gas, electricity and water supplies.
- Keep a list of useful telephone numbers.
- Ensure your family know what to do in an emergency.
- Prepare an emergency kit containing a torch, spare batteries, bottled water, food you can eat without cooking (include cereal bars), warm clothes, emergency cash, toilet paper and wet wipes, basic first aid and children's essentials. For flooding, waterproof clothing and footwear are essential.
- Buy a portable radio, preferably wind-up.

If flooding or severe weather is likely

- Listen to local BBC Radio Gloucestershire (104.7, 95.0, 95.8 FM; 1413 AM) and phone Floodline for up to date information.
- Make sure your emergency kit is ready.
- Move pets, vehicles, valuables, smaller electrical items and important documents to safety.
- Charge your mobile phone if you have one.
- If flooding is imminent switch off gas, water and electricity at the mains.
- Alert your neighbours.
- Do as much as you can in daylight.
- Put plugs in sinks, baths and shower trays and put weights on the plugs to prevent backflow.

Staying Safe in an Emergency

In the event of a major emergency involving evacuation or prolonged loss of power or water, the Parish Contingency Plan will be put into action and Leonard Stanley Village Hall will be made available as a temporary emergency centre. If you need to use this facility please bring your emergency kit and any prescription medicines. Stay calm.

Before you leave your home turn off the gas, electricity and water at the mains, switch off all appliances, shut all the windows and lock the doors. Check if your neighbours need help.

All available members of the Parish Council will work as a team to provide help and information throughout the emergency.

Useful Contact Numbers and Information

Emergency Services and Utilities

Emergency Services (if life is at risk)	999
Police (non-emergency)	0845 090 1234
Fire and Rescue (non-emergency)	01452 753 333
Floodline	0845 988 1188
Gas Leaks	0800 111 999
Electricity Faults	08457 331 331
Severn Trent Water Emergency	0800 783 4444

Local Radio

BBC Radio Gloucestershire	104.7, 95.0, 95.8 FM; 1413 AM
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Medical

NHS Direct	0845 46 47
Stroud Hospital	562200
Gloucester Royal Hospital	01452 528555
Doctor's Surgery	

In Leonard Stanley

Parish Council Emergency Contacts	Mair Forder	827257
	Wendy Bevan	823806
Leonard Stanley Primary School		823265
Rev. Sue Phillipson-Masters		826698