

Leonard Stanley Village Hall Meeting

Wednesday January 23rd 2008

Present R Helson, P Herbert, M Kerry, M Mukasa D Newton M Rumsey, D Turner, G Walker.

Apologies: A Blythe, S Bradford. E Gardener

Minutes of Previous Meeting

The minutes of the last meeting were read and signed as a true record.

Matters Arising

- There will be money available in the future for new heaters in the hall.
- SDC are going to replace the cookers in the hall in lieu of parking
- Daphne Collins has bought new batteries for the microphone
- Bleach is no longer used on the hall floor

Treasurers Report

David Turner presented the report with the following comments

- There is still a slight overall improvement with the finances
- The income has improved a little
- There are very high increased standing charges for the electricity - from 12p per day to 33p per day. **David will query this.**

Admin

- David Newton read out a letter received from Andy Walshe informing the VHC of his resignation. There is now a vacancy for another trustee. Mick Collins who is currently acting Chair thought this issue could be discussed at the AGM in May. **Action David Newton to respond to A Walshe.**
- Absent trustees.
Letters have been sent to absent trustees and we await replies.
- Refuse collection - Currently the VH is still paying a commercial rate for the collection of refuse. David has written to SDC requesting the charges be changed to a domestic rate. He is hoping for a response at the latest by the end of February.
- New Social Club lease- David Newton would like more time to read the lease thoroughly before changing anything. **Action David**

Newton to liaise with Mick Collins. David agreed to attend the next Social Club meeting.

Social Club report.

Mick Collins reported on behalf of the Social Club

- Mick reported his regret that Andy Walshe had resigned and stressed how successful he had been in his short time in office.
- There has been a recent stock take and the average takings have increased.
- Christmas Eve was a disappointment despite the fact that a comedian had been booked. 12 people had attended.
- New Years Eve was more successful despite the booked entertainment pulling out.
- Security has improved but two members have had to be suspended due to unruly behaviour.
 - There is a problem with the door. It was decided to place emergency push pads so that the door can be left open.

Action M Mukasa /D Newton

David Newton has received complaints that children had been creating a mess in the toilets. He asked if members of the Social club could take responsibility for the children while they were in the club.

Action Mick Collins

Bookings Report

Maureen Kerry reported that bookings were down which is quite normal for January. The following bookings have been made:

Feb 2 nd and 3 rd	Party
Feb 12 th	Inner Wheel meeting
Feb 26 th	Twinning AGM
March 30 th	Party

Maintenance Issues

The kitchen door needs a new handle **Action David Newton and Gary Walker**

Small repairs have been completed on the heaters

Front porch

David Newton reported that the start of the work had been delayed by the commissioning of a structural engineer. Ian Borland has re- tendered

the work to three different contractors specialising in work to historic buildings. Two contractors returned tenders, Hancock Masonry (£18,721.00) and Nimbus Conservation (£19,845.00) It is recommended that Hancock masonry be contracted to carry out the works. It is hoped that works will start at the end of February and take six weeks to complete. D Newton to request a site meeting with the contractor before works start to agree general procedures and arrangements. **Action David Newton**

Chairman's report

The responsibility for the Health and Safety check has been taken on by P Herbert and R Helson

P Herbert raised his concern about the increased risk of fire now the porch is out of action David Newton reiterated the previously agreed temporary access and egress arrangements which are explained to all users of the hall by Maureen Kerry.

P Herbert to pass advice document to R Helson to read before advising the committee at the next meeting on the necessary checks to be carried out. **Action P Herbert / R Helson**

AOB

- Mick Collins requested a door closer be placed on the Social Club door **Action D Newton/M Mukasa**
- A request for a retractable discreet awning was made for people smoking outside the social club. Roger Greenaway was asked to present details, designs and costings at the next meeting

Action Roger Greenaway

Date of next meeting March 19th 2008 7-30pm