

**Leonard Stanley Village Hall Management Committee  
meeting  
Wednesday May 21<sup>st</sup> 2008**

**Present** D Collins M Kerry M Mukasa D Newton D Turner G Walker

**Apologies** A Blythe S Bradford M Collins L Craddock M Forder P Herbert  
M Rumsey

**Minutes**

The minutes of the last meeting were read and signed as a true record

**Matters Arising**

- The new position has been chosen for the notice board. The Parish Council will arrange for the removal of the post and concreting. The new sign will stay in the existing position. The Parish Council will arrange for the old gatepost to be removed to improve vehicular access.
- The electrical sockets have had childproof locks fitted.
- The damage to the door has been rectified by the builders.
- Re Health and Safety. David Newton will assist P Herbert by supplying a sample report for the Health and Safety check.
- Gary Walker has repaired the secondary glazing.
- The ash tray has been reinstalled outside the porch
- David Newton has not heard anything about the energy grant.

**Treasurers Report**

David Turner presented the accounts. He reported that there had been a further recovery since the last meeting. We are now £726.29p in credit thanks to improved rentals.

There has been a further saving thanks to the change of gas and electricity suppliers.

There is an ongoing issue with the gas board which David Turner is dealing with.

**Social Club Report**

- A quote of £2500 has been received for an awning to be fixed along the outside of the Social Club although full details were not available for discussion.

- There have been complaints from Maureen Kerry that the blue blocks which are placed in the toilets are being broken regularly. The committee were informed that they do in fact break very easily.
- There was a complaint about unruly children and the Social Club were reminded of their responsibilities about supervising children.
- The Social Club AGM will be held on June 11<sup>th</sup> D Newton to attend
- The issue of the lease will be left until after the AGM. It was noted that there has been a huge improvement in the condition of the Social Club since Gary Walker has taken on responsibilities of maintaining the building. Gary was thanked for his efforts.

### **Bookings report**

The following bookings have been made

May 24, 25 and 26	Church flower festival
May 31 <sup>st</sup>	Wedding
June 7 <sup>th</sup>	Police Community Event
June 20 <sup>th</sup>	Luncheon Club
June 21 <sup>st</sup>	60 <sup>th</sup> birthday party
July 12 <sup>th</sup>	Summer Fair
July 13 <sup>th</sup>	Concert
July 16 <sup>th</sup>	School leavers
July 18 <sup>th</sup>	Luncheon Club

Wednesday mornings Leaze Room rented by the church.

### **Administration**

- Update on refuse collection service. A letter has been received from the SDC in response to our request. Basically the letter has placed this matter on hold as they are still awaiting more information from DEFRA.
- A new notice board is needed in the new porch. **Action David Newton.**
- Update on SDC using the car park. The storage compound has now been removed and the money received has been earmarked for a new cooker. **Action David Newton to chase SDC on settlement of rent.**

### **Maintenance Issues**

- We are two large tables short. One is broken and the other has disappeared. **Action David Turner to order two more.**
- Some of the outside windows in both the Social Club and the Village Hall need repairing. **Action David Newton to ring Roman Glass. Gary Walker has also agreed to obtain quotations .**
- Any problems with the porch need to be reported to David Newton.
- The heaters in the hall are getting very old and obsolete. David Newton will obtain quotes for a new more effective energy system. This will involve replacing the boiler in the kitchen as it will probably not be able to cope with the new system **Action David Newton.**

### **Hall Users**

Toddlers Group.

The toddlers can get out of the door too easily. A latch needs to be placed on the door to improve safety. **Action David Newton.**

### **Art Group**

The Art group have complained about the poor lighting during the building works. As a gesture of goodwill the VHMC decided to refund the rental which will be claimed back from the contractors. **Action M Kerry**

### **AOB**

There was none.

**AGM JULY 23<sup>rd</sup> followed by a Village Hall meeting**  
**Meeting begins 7-30 pm**